



Faith In Practice
Life Changing Medical Mission

Faith In Practice Policy Statements and Agreements

July 2023

Financial Information

Mission Trip Costs and Deadlines

Faith In Practice Application and Trip Fees:

Due at time of Application:

- Application fee: \$125 (non-refundable administration charge)

Due 45 days prior to departure:

- Mission Trip Member Fee: \$1,300 (\$1,350 for Friday to Saturday)
- Mission Fee includes hotel, most meals, ground transportation, airport transportation for volunteers on the team flight, and medical emergency/lost-luggage insurance (not trip cancellation insurance).
- In-country travel arrangements and costs incurred by individuals deviating from the team flight are the responsibility of the individual.
- Payment in full or installments of remaining fees are accepted up to but no later than 45 days prior to departure. Contact Faith In Practice for payment plan options, if necessary.

Airfare Cost:

Airfare costs are the responsibility of each volunteer.

- Please purchase your own airline ticket for your designated team flight. Information on the team flight will be provided by your team leader.

Due 60 days prior to departure:

- Submission of your Flight Itinerary to the Team Leader.

Faith In Practice Share the Mission Program

Faith In Practice volunteers are expected to participate in Faith In Practice's Share The Mission Program. This volunteer fundraising program supports the overall costs of the mission, including the purchase of supplies, medications, and logistics and administration costs. This Program also encourages volunteers' friends and family members to share in the mission with our volunteers, so that together they can serve the poor of Guatemala.

Donation Policy

All donations to Faith In Practice shall be used to support Faith In Practice's overall mission effort. **No donations can or shall be designated exclusively for the benefit of a particular individual pursuant to 26 USC § 501(c)(3) restrictions.**

Refund and Trip Cancellation Policy

Participant Cancellation

We understand that, at times, situations occur which may require a participant to cancel. We therefore strongly recommend participants obtain trip cancellation insurance to protect against this possibility.

Faith In Practice's policy if a participant cancels is as follows:

Trip Fee:

- Participant requests a refund 45 days before the published trip departure date: 100% of paid fee.
- Participant requests refund 44 to 16 days prior to the published trip departure date: 75% of paid fee.
- Participant requests refund 15 days or less prior to the trip departure date: No Refund.

Refund requests must be made via email to teams@faithinpractice.org. Please allow 30 days for processing of all refund requests.

Note:

- Faith In Practice will not refund the trip fee or any portion thereof in the event that the participant chooses to leave the team prior to the trip end date.
- Faith In Practice will not refund the trip fee or any portion thereof in the event that the participant is asked to leave the team prior to the trip end date.

Application Fee:

- The Application Fee, which supports pre-trip administration costs, is not eligible for refund.

Faith In Practice Trip Cancellation

While it does not occur with frequency, Faith In Practice may be required to cancel a trip. If Faith In Practice cancels a trip, participants will be notified by email and offered two options:

1. Donate trip fee and receive a 501(c)(3) donation tax receipt.
2. Request a refund of 100% of the trip fee.

Participant must elect one of the two above noted options within 30 days of the original trip cancellation notice.

Participant agrees that failure to elect one option within 30 days acts as confirmation that the participant is making a donation of the paid trip fee for the cancelled trip and Faith In Practice will process a donation tax receipt accordingly.

The Application Fee, which supports pre-trip administration costs, will not be refunded.